


2025 ATC Operator / Dispatcher Apprenticeship Qualification Checklist

Distribution System Operator (DSO) and TGO Dispatcher Apprenticeship bids open May 12th and close May 23rd. In addition to being capable of performing the functions in both the Apprentice and Journeyworker job descriptions, candidates applying to be considered for selection must meet the following minimum qualifications:

	<input type="checkbox"/>	<ul style="list-style-type: none"> Be at least 18 years of age or older, with a High School Diploma or GED (No supporting documentation required at time of application).
Actions Required	<input type="checkbox"/>	<ul style="list-style-type: none"> Submit a formal application. SRP Employees submit applications through OneWorkforce. External Applicants submit applications using careers.srpnet.com. You must create an account prior to applying. No applications will be accepted after the bid close date (5/23/2025).
	<input type="checkbox"/>	<ul style="list-style-type: none"> Review the following documents, available at the links below: <ul style="list-style-type: none"> 2025 SRP ATC Operator / Dispatcher Apprenticeship Selection Procedure ATC Standards of Apprenticeship
Actions Required using Apprenticeship Candidate Site or External Candidate Form		<ul style="list-style-type: none"> SRP Employees must complete the following actions using the Apprenticeship Candidate Site. External candidates must complete the following actions using the ATC External Candidate Form.
	<input type="checkbox"/>	<ul style="list-style-type: none"> Provide transcripts proving completion of prerequisite classes: <ul style="list-style-type: none"> College-Level English / Communications or Equivalent College-Level Algebra / Math or Equivalent. Prerequisites must be completed with a grade of "C" or better to qualify. Documentation must be submitted on educational transcripts (official or unofficial) or from the appropriate reporting system. Diploma/Degree scans are not considered proof of completion. High school transcripts will not be considered.
	<input type="checkbox"/>	<ul style="list-style-type: none"> Submit a resume or documentation of previous work experience. <ul style="list-style-type: none"> Candidates can either upload their resume as part of the profile / form or they can document their previous work experience within the profile / form.
	<input type="checkbox"/>	<ul style="list-style-type: none"> Complete the Functional Assessment Acknowledgment Form.
ADDITIONAL QUALIFICATIONS FOR SRP EMPLOYEES		
No Actions Required	<input type="checkbox"/>	<ul style="list-style-type: none"> Have no active discipline for entirety of selection process (5/23/2025 – 7/21/2025).
	<input type="checkbox"/>	<ul style="list-style-type: none"> Have a satisfactory safety record with no more than one preventable safety incident during six months prior to close of bids up until program start (11/23/2024 – 7/21/2025).
Actions Required	<input type="checkbox"/>	<ul style="list-style-type: none"> Receive a completed Summer 2025 Apprenticeship Candidate Referral meeting expectations in both Job Performance and Attendance & Reliability from direct supervision by the bid close date. Candidates must request the candidate referral using the Apprenticeship Candidate Site. Referrals must be requested by the candidate and approved by supervision between 4/7/2025 – 5/23/2025.



Candidates are encouraged to attend the related Information Meetings and Trade Q&A Sessions to help better prepare for application. Zoom links will be provided following registration.

Selection Information / Interview Skills Meetings	Trade Q&A Sessions
Provides prospective candidates with an in-depth review of selection process, qualifications and how to submit their application and supporting documentation. Interview Skills Class familiarizes prospective candidates with Apprenticeship Selection Interviews and what differentiates them from other job interviews.	An opportunity for prospective candidates to meet with Trade Representatives to learn more about the Trades and Apprenticeships SRP has to offer.
Dates (<i>meetings begin at 3:30pm</i>) Wed., May 7th and Tues., May 20th	Dates (<i>meetings begin at 3:30pm</i>) Tues., May 6th and Wed., May 21st
To register, click here or use QR code below: 	To register, click here or use QR code below: 